

**PAKISTAN HAJJ MISSION
JEDDAH**

**Hiring of accommodation for Pakistani pilgrims for Hajj-2011/1432
Terms & Conditions of Madinah Munawwarah Accommodation**

1. Stay of each Pakistani haji at Madinah Al-Munawwarah will be eight (08) to nine (09) days during which s/he can complete 40 prayers.
2. The rent per Haji will be SR.450/- which is determined on actual occupancy basis.
3. As the rent is fixed, the competition between bids will be on the basis of capacity of the Groups, percentage of accommodation offered in Markazia (within Sitteen) as well as the quality of buildings outside Sitteen.
4. All bids should be for whole Hajj Season based on the Flight Schedule to be announced by the Government of Pakistan. Any bid only providing accommodation for specific days will not be accepted.
5. Every bid should contain the list of offered buildings in Markazia and non-Markazia area. The technical approval of a group shall be on this basis as well as other factors listed below. Points from 1-10 will be awarded to each building and an average score will be generated as per following formula:
 - (i) Within Markazia: Building 1 score + building 2 score + building "n" score = total "x"/ number of buildings = Markazia score.
 - (ii) Outside Markazia: Building 1 score + building 2 score + building "n" score = total "y"/ number of buildings = Outside Markazia score

Other factors to be considered in the technical evaluation shall be as follows:

 - (iii) Number of building owned by or on long term lease with the group
 - (iv) Number of total hujjaj accommodated (form all countries) in the last five Hajj seasons; the groups are required to provide their total registered capacity in previous year.
 - (v) Number of Pakistani hujjaj accommodated in the past five years.
 - (vi) Appreciative service recommendation for past performance (especially Pakistan Hajj Mission)
6. In case of failure of any group to provide accommodation in the buildings contained in the list, and non-acceptance of alternate buildings by the PHM, fresh accommodation will be hired from the market (through other groups) on the expense of the defaulter Group in addition to imposition of appropriate penalty.

7. Northern area will be preferred for both types of Markazia and non-Markazia buildings. Mandatory additional points will be given for these buildings.
8. The bidders i.e. accommodation groups must be registered with Moassasah Ahlia Adilla and should have three years experience. The buildings offered must also be registered in the name of the offering group (with the Moassasah Ahlia Adillah).
9. Pakistan Hajj Mission has no agent and every one is requested to contact Pakistan Hajj Mission directly on numbers given below.
10. Pakistan Hajj Mission will impose a mandatory non-negotiable fine of SR.200/- per Haji in case of violation of contract both in terms of non-provision of contracted accommodation within Markazia and non-provision of promised buildings from the list provided as well as non-provision of Aqoods for their daily shares etc.
11. All bids should be submitted on the system of two envelopes as per Public Procurement rule, Government of Pakistan. For further information visit www.ppra.org.pk or write to the Director General or Deputy Director, Madinah Munawwarah, PHM for further details; briefly, one envelope should contain lists of buildings which will be opened first and calculations made; subsequently the financial bids stating the exact percentage of Markazia/non Markazia buildings will be opened.
12. The bids shall be strictly in consonance with the Hajj Policy of the Government of Pakistan and the Saudi Hajj Instructions; the PHM reserves the right to add to or subtract from these terms and conditions; however, all modifications shall be communicated to all bidders declared successful after the first technical evaluation.
13. Last date for submission of bids is fifteen days after the publication of this advertisement. Any clarifications must be sought in writing; no verbal communication will be entertained.
14. In the case of any ambiguity in the meaning and definition in the Arabic or Urdu translations of the terms and conditions mentioned above, the English version shall be treated as authentic and final.

Directorate General of Hajj, Jeddah: 02-6670980; Deputy Director, Madinah al-Munawwarah: 04-8250782; Fax Number 04-8222723