

Government of Pakistan  
Ministry of Religious Affairs &  
Interfaith Harmony

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No.1(4)/2014-HGOs.

Islamabad, the 21<sup>st</sup> July, 2016.

From: Azhar Iqbal Hashmi,  
Section Officer (HGOs).


To : The Chief Executive,  
All Hajj Group Organizers.

Subject:- **PROCEDURE FOR CHANGE OF MANAGEMENT.**

I am directed to refer to this Ministry's Circular No.1(1)HGOs-2014 dated 22.05.2015 introducing the procedure for change of management amongst the quota holder HGOs and to say that procedure for change of management is slightly revised as under:

- a) The Chief Executive will submit an application addressed to the SO(HGOs) on Company's letter head pad indicating out-going / in-coming management along with affidavit on Stamp Paper of Rs.100/- (as per specimen attached) duly signed by all management including out-going and in-coming and attested by Notary Public to the effect that they have no objection over this change in the company;
- b) All requests should be given reference and date properly.
- c) Copy of Form-29 latest in original;
- d) Copies of CNICs of both the out-going / in-coming management as well as Chief Executive;
- e) Bank Draft / Pay Order amounting to Rs.1,000/- for one change in favour of the Ministry;

2. All quota holder HGOs are advised to follow strictly the above stated procedure for change of management.

  
(Azhar Iqbal Hashmi)  
Section Officer (HGOs)

CC:

- ✓ 1. Director Hajj, Directorate of Hajj, Karachi, Lahore, Peshawar, Multan, Quetta and Islamabad.
2. AD (IT) with the request to display this letter on the Website of MoRA for general information of all concerns.

**AFFIDAVIT**  
**FOR CHANGE IN MANAGEMENT OF HGOs.**

We, the present management of M/s \_\_\_\_\_ (Enrolment No. \_\_\_\_\_) do hereby solemnly affirm that we have no objection to the following change of management in the said company:-

S.No.	Name	CNIC No.	Designation	Remarks	Signature	Thumb Impression
1.	Mr. A		CE or Director	Out-going or In-coming		
2.						

The liability of out-going management, if any, accrued at later stage, shall rest with the incoming management. It is further affirmed that the information given in this affidavit is true and correct to the best of our knowledge and belief and nothing have been concealed.

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Names/Signature of all existing management:-

S.No.	Name	Designation	Signature	Thumb Impression
1.	Mr. A	CE		
2.	Mr. B	Director		
3.				
4.				

