

Government of Pakistan
Ministry of Religious Affairs & Interfaith Harmony

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No.F.6(13)/HGOs/15

Islamabad, the 3rd July 2015.

The Chairman,
HOAP,
Islamabad.

Subject: **PERFORMANCE GURANTEE @ 5% FROM HGOs – HAJJ 2015.**

According to Hajj Policy 2015 read with Clause F-VI of Service Provider Agreement, 2015, each HGO is required to submit performance guarantee @ 5% of package {(package (including air fare) x quota)} in the form of Bank/cash Guarantee valid for six months from the date of submission to the Ministry.

2. All HGOs are therefore required to submit bank guarantee on the attached format, at the time of submission of hajj application forms and other documents to concerned Directorate of Hajj.



(Azhar Iqbal Hashmi)
Section Officer (HGOs)

Copy to:-

1. All Directors, Directorate of Hajj.
- ✓ 2. AD(IT) – with the request to upload on the website.
3. AO(PWF)
4. All Regional Chairmen, HOAP.

Bank Guarantee No. _____
Date of Issue: _____
Date of Expiry: _____
Claim lodgment date _____
Amount of Guarantee Rs. _____/=

(Rupees.....only)

Name & Address of HGO M/S _____
Address: _____

Name & address of Guarantor (Bank) _____

Ministry of Religious Affairs & Interfaith Harmony
Government of Pakistan, Islamabad.

Dear Sir,

1. Government of Pakistan (Ministry of Religious Affairs and Interfaith Harmony) has allocated hajj quota of _____hujjaj to M/S _____, Enrolment No. _____, Munazzam No. _____ for Hajj 2015.
2. We M/S _____ (name and address of Bank) do hereby guarantee Ministry of Religious Affairs and Interfaith Harmony if our client M/S _____, Enrolment No. _____, fails to:-
 - i) abide by any of the terms and conditions prescribed in Service Provider Agreement – 2015 (or to be prescribed) by the Ministry of Religious Affairs and Interfaith Harmony Islamabad
 - ii) adhere to the package offered by our client resulting in a loss to the Haji; or
 - iii) perform their obligations or any irregularity is noticed by the Ministry as a result of monitoring of their performance.
3. We undertake to pay any amount upto Rs. _____/= (Rupees _____) being the compensation, penalty or fine as the case may be levied by the Ministry of Religious Affairs and Interfaith Harmony.
4. We bind ourselves to pay on demand any amount not exceeding a sum of Rs. _____/= (Rupees _____) without prior reference and confirmation from the said client M/s _____, Enrolment No. _____ Munazzam No. _____ enrolled with Ministry of Religious Affairs and Interfaith Harmony.
5. This Guarantee will come into force with immediate effect and shall be valid upto _____. Thereafter the Bank shall be discharged and released from all of its liabilities hereunder on the expiry date unless a claim in writing is lodged by you with the Bank on or before the expiry date i.e. _____ within banking hours for set up against the said guarantee.

Issued at _____ this the _____ day of _____, 2015.

