



GOVERNMENT OF PAKISTAN
**MINISTRY OF RELIGIOUS AFFAIRS
AND INTERFAITH HARMONY**

1st Floor, Kohsar Block (T, U, V), Pak Secretariat, Islamabad

APPLICATIONS FOR ENLISTMENT

Applications/profiles are invited from the companies, on the prescribed format available on www.hajjinfo.org for enlistment and evaluation of **Hajj Group Organizers** fulfilling the following criteria: -

- i. Company incorporated with SECP as a private limited/Public company with object traveling Business since incorporation.
 - ii. Paid-up and authorized capital should not be less than Rs. 5 million and 7.5 million, respectively, in each reference year under review in scrutiny.
 - iii. The Net worth (total assets – total liabilities) of company on cut-of date of scrutiny should not be less than 5 million. (Audited Financial Statements required for each reference year).
 - iv. The company should have No management dispute.
 - v. Having appropriate office as per SECP record in Form 21. (Located at proper place, at least three employees with adequate furniture and IT facilities), these details provided should reconcile with audited financials.
 - vi. Last management change certificate from SECP for calculation of experience and to award marks, from the said date, for Umrah and other requirements. Experience of company and management to be calculated from the date they both got together. Individual experience of neither to be counted.
 - vii. The company should not be bank defaulter and tax defaulter at any time during the years under assessment. It should also be on the Active Taxpayer List for the years of assessment claimed.
 - viii. Affidavit on stamp paper of Rs.500/- duly attested by notary regarding:
 - a. Non-conviction of management in criminal case(s) by any court of law.
 - b. The Company is not presently debarred for carrying out its operation by the Government of Pakistan or KSA as the case may be.
 - ix. The Company should have valid DTS & IATA licenses for the years for which assessment of Umrah experience is being claimed.
 - x. The Company should have performed Umrah on its own Shirkah in Last 5 Years (Operational Login ID Required for each reference year, if financials do not verify it).
2. Interested applicant companies fulfilling the above criteria may download form and list of documents required on the prescribed format from website www.hajjinfo.org.
 3. The requisite documents shall be submitted through email: sohgo@mora.gov.pk latest by **8th November 2022** and hard copies of the same by **15th November, 2022** in binding (stitching) shape duly index each page alongwith copy of deposit receipt of Rs.20,000/- in Government Treasury in the Head "C03829-Others Receipts-Fees and Forfeitures".
 4. Companies already enlisted and declared eligible/in-eligible or had applied in pursuance of this Ministry's advertisement dated 15-02-2019, shall also apply afresh on the said format alongwith updated documents.
 5. Late applications shall not be accepted.
 6. Profiles of the companies shall be evaluated by 3rd Party i.e. Chartered Accountant Firm as per TORs to be made available on website of the Ministry in due course.
 7. Evaluation/scrutiny shall not entitle any company to claim allocation of Hajj quota. Hajj quota shall be considered for allocation in the light of hajj policy and fulfillment of the requirements of Saudi Taleemat. Besides, the Ministry will not be responsible for securing Munazam Card and other procedure requirements for the company.

(Muhammad Mujahid Khan)

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