



F. No. 1(3)/2023-HGOs

GOVERNMENT OF PAKISTAN  
**MINISTRY OF RELIGIOUS AFFAIRS  
AND INTERFAITH HARMONY**  
1st Floor, Kohsar Block (T, U, V), Pak Secretariat, Islamabad

**INVITATION OF BIDS FOR HIRING OF AUDIT FIRM**

In order to scrutinize profiles of (approximate 3000-4000) to be enrolled/fresh companies for scrutiny of their profiles and determination of merit against the criteria of this Ministry for allocation of Hajj quota, the Ministry intends to invite bids for selection of prospective audit firm meeting eligibility criteria mentioned below. The Terms of Reference have been incorporated in the Bidding Document:-

- i. The firm must be registered with Institute of Chartered Accountants of Pakistan (ICAP)
  - ii. The Firm must have satisfactory QCR rating assigned to it by ICAP as per ICAP's latest list.
  - iii. The Firms must have registered offices in minimum two provinces/regions of Pakistan.
  - iv. The Firms submitting the bids should provide an affidavit that it will complete the task as per TORs embedded in the bid document.
  - v. The Firm must have sufficient manpower and infrastructure to undertake and complete the said assignment and submit the report within 60 days from the date of assignment of task.
2. The Bidding Document containing detailed terms and conditions etc. may be obtained from office of the undersigned during office hours free of cost or may be downloaded from website of this Ministry [www.mora.gov.pk](http://www.mora.gov.pk) & [www.hajjinfo.org](http://www.hajjinfo.org).
3. The sealed quotations/bids should be addressed to Section Officer (HGOs), Ministry of Religious Affairs and Interfaith Harmony, 1st Floor, Kohsar Block, Constitution Avenue, Pak. Secretariat, Islamabad on or before **22.05.2023 at 11:00 hours**. The bids will be opened on the same day at 14:00 hours in front of the bidders/their representatives. Relevant detail is available on website of this Ministry as well as Public Procurement Regulatory Authority (PPRA).
4. Bids received after the due date and time shall not be entertained.
5. The Ministry of Religious Affairs and Interfaith Harmony may reject all bids or proposals any time prior to acceptance of any bid or proposal. However, the Ministry shall upon request communicate to any firm who submitted a bid or proposal, the grounds of its rejection for the bids or proposals, but is not required to justify those grounds.

**Section Officer (HGOs), Ph: 051-9207519**

15 x 3